

### **Organisational Background**

Sound Seekers (The Commonwealth Society for the Deaf) is a small international charity based in London working in some of the poorest communities in Africa. Our mission is to support people with hearing loss realise their rights by enabling access to healthcare and education. We currently work in Malawi, Zambia, The Gambia, Cameroon and Sierra Leone, in partnership with major hospitals, health service providers and schools to establish sustainable hearing care services and to improve the quality of education for children with hearing loss. We also work with families and communities to advocate for equal opportunities for people with hearing loss and address the stigma and discrimination associated with hearing loss. For more information, please visit [www.sound-seekers.org.uk](http://www.sound-seekers.org.uk)

### **Trustee positions**

Sound Seekers is currently recruiting enthusiastic and committed trustees to join our Board. New trustees will be recruited with a range of skill sets to govern the charity effectively and to support the small staff team.

### **Job Description**

Board meetings are generally held four times per year, but trustees will be expected to take a full and active role on the Board and to participate in the activities of Sound Seekers. The role of Sound Seekers' Board of Trustees includes the following responsibilities (not an exhaustive list):

- Ensuring Sound Seekers' policies and practice are in line with its vision, aims and charitable objectives and its memorandum and articles of association.
- Ensuring the organisation complies with regulatory and statutory requirements of Charities Commission and Companies House with a commitment to the development and implementation of good practice.
- Exercising overall control over the organisation's financial affairs including approving plans and budgets and monitoring risk exposure.
- Having a good working knowledge of Sound Seekers and maintaining good links with the organisation through regular contact with the Executive Team and visits to programmes.
- Assisting the Executive team to secure a sustainable and diverse funding base for the organisation.

The ideal candidate will have innovative ideas and be able to think creatively as to utilising our resources in the most effective way.

### **Person Specification**

Successful applicants will be expected to have:

- A belief in the vision, mission and values of Sound Seekers
- The time and commitment to fully contribute to the governance and strategic role of the Board (an average of about 6 hours per month)
- The ability to attend Board meetings every quarter (held in London)
- Experience in international development and/or working with people with hearing loss
- A positive open-minded approach
- Strong networking capabilities
- A passion for team working, problem solving, decision making and asking difficult questions

While this will be a challenging role, it is also an exciting opportunity for you to play a significant role in the growth of this international development agency.

### **To apply**

To express an interest in becoming a Trustee please email a CV and a brief covering letter (no more than one side of A4) to [hr@sound-seekers.org.uk](mailto:hr@sound-seekers.org.uk) highlighting your relevant expertise and what interests you about becoming a Trustee with Sound Seekers. If you have any specific questions about the role, please contact Kavita Prasad (CEO) at [kavita@sound-seekers.org.uk](mailto:kavita@sound-seekers.org.uk)

All applications will be given consideration by the Board of Trustees. We keep a list of interested applicants for other Trustee and Committee roles that may emerge at a later date – thank you for your interest.

**Deadline:** Friday 14 December 2018

**Salary:** This is an unpaid voluntary position. Reasonable travel and expenses will be covered.